

Table of Contents

1	Background and Purpose	7
1.1	Background.....	7
1.2	Purpose.....	8
1.3	Objectives	8
1.4	Scope of This Guide	9
1.5	Issues Which Define the Design of Quality Laboratories.....	9
2	Concepts and Regulatory Philosophy	11
2.1	Introduction	11
2.2	Facility, Equipment, and Personnel.....	11
2.3	GMP Requirements	16
2.4	General Laboratory and Support Space Characterizations	17
2.5	Specialty Laboratories.....	23
2.6	Specialty Compound Laboratories.....	27
3	Laboratory Process and Equipment	31
3.1	Introduction	31
3.2	Areas Supporting General Laboratory Processes and Procedures	31
3.3	Functional Area Equipment Allocation	32
4	Hazard and Safety	37
4.1	Introduction	37
4.2	Occupational Exposure Limits	37
5	Risk Assessment	45
5.1	Introduction	45
5.2	Regulatory Review.....	46
5.3	Assessing Risk.....	46
6	The Project Execution	49
6.1	The Laboratory Design Process	49
6.2	The Project Team.....	52
6.3	The Basis of Design.....	54
6.4	Design Development.....	58
6.5	Construction.....	58
6.6	Commissioning and Qualification.....	59
6.7	Budgeting.....	59
6.8	Cost Control During Construction	62
7	Architectural.....	69
7.1	Introduction	69
7.2	Laboratory Design and Organization	70
7.3	Architectural Finishes.....	81
7.4	Laboratory Design Check List.....	82
7.5	Organization of Quality Laboratory Spaces	84

8	HVAC	87
8.1	Introduction	87
8.2	User Requirements	89
8.3	HVAC Design Parameters	93
9	Electrical	107
9.1	Introduction	107
9.2	General Requirements	107
9.3	Power Distribution	107
9.4	Area Classification	107
9.5	Lighting	108
9.6	Grounding	108
9.7	Telephones, Paging, and Radio Systems	109
9.8	Laboratory Information Management System	109
9.9	Wiring Methods	110
10	Laboratory Site Utility and Support Systems	111
10.1	Introduction	111
10.2	Laboratory Water	111
10.3	Additional Programming Considerations	136
10.4	Utility and Support Spaces	139
11	Commissioning and Qualification	141
11.1	Introduction	141
11.2	Scope	142
11.3	Developing a Commissioning and Qualification Strategy	143
11.4	Commissioning as Good Engineering Practice (GEP)	145
11.5	Qualification	147
12	Appendix 1 – European Considerations	149
12.1	Introduction	150
12.2	The Differences	150
12.3	European Association Contact Details	152
13	Appendix 2 – References	155
13.1	Further Reading	158
14	Appendix 3 – Glossary	159
14.1	Acronyms and Abbreviations	160
14.2	Definitions	163